

# Transport Supervisor - Control Tower

## Logistics center in Skopje office



### Role and responsibilities:

- Manage shipments for Lear facilities in Europe based on plant needs.
- Ensure all shipments adhere to company procedures, regulations, and Lear standards.
- Provide training to analysts on Lear's network, including routes, warehouses, facilities, and customs brokers.
- Serve as the main contact for carriers, customers, and suppliers.
- Address and resolve shipment issues or delays, implementing corrective actions.
- Maintain accurate shipment records, including tracking, invoices, and compliance documentation.
- Analyze and report on shipment performance metrics.
- Identify and implement improvements to enhance control tower operations.
- Evaluate and select the best service providers and transportation modes based on cost, efficiency, reliability, and service quality based on Lear guidelines.
- Negotiate rates and terms with carriers to ensure optimal service levels and cost-effectiveness.
- Track and monitor shipments in real-time across different transportation modes (road, rail, air, sea).
- Use advanced tracking systems and software to ensure visibility and control over shipment status.
- Identify potential issues or delays in the shipment process and implement immediate corrective actions.
- Develop and execute contingency plans to mitigate risks and ensure continuity of operations.
- Maintain constant communication with carriers, suppliers, and internal teams to provide updates and resolve any logistical challenges.
- Analyze shipment data to identify trends, inefficiencies, and areas for improvement.
- Generate regular reports and dashboards for management, highlighting key performance indicators (KPIs) and operational metrics.
- Coordinate with various stakeholders, including procurement, warehouse, and transportation teams, to ensure seamless operations.
- Facilitate collaboration between different departments to optimize logistics processes
- Maintain accurate and up-to-date documentation for all shipments, including bills of lading, customs declarations, and delivery receipts.
- Participate in continuous improvement initiatives to enhance the efficiency and effectiveness of the control tower operations.
- Stay updated with industry trends, best practices, and technological advancements in logistics and transportation
- Audit freight and transport invoices based on Lear's contracts with service providers

### Technical Skills & Qualifications:

- Able to work on night shift
- University degree in Engineering, Supply chain, Economics, or related field
- At least 3 year experience in logistics, control tower environment or working for a forwarder
- Experience in managing shipments (road, air, ocean and rail)
- Experience in using transport management system (TMS) will be considered as an advantage
- Fluency in English and Macedonian is mandatory
- Leadership skills
- Strong analytical, organizational, and problem-solving skills
- Ability to work under pressure and meet tight deadlines
- Analytical and problem-solving skills
- Shows proactivity by addressing potential issues before they escalate.
- Works well with others (peers, service providers, suppliers, customers) to achieve common goals.
- MS Office practical knowledge, especially MS Excel
- Innovative and proactive



Please submit your CV to the following link: [Transport Supervisor - Control Tower Job Details | Lear Corporation](#) no later than 08 September 2025.