



## JOB DESCRIPTION FORM

<b>Position:</b>	Quantity Tracking Engineer
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<b>Organizational Information:</b>	<b>Department:</b>	Engineering
	<b>Project:</b>	North Macedonia Corridor 8 & 10d Motorway Project
	<b>Immediate Supervisor:</b>	Quantity and Variation Tracking Manager
	<b>Reporting Position(s):</b>	None

<b>Summary:</b>	0-2 years experienced Quantity Tracking Engineer responsible for calculating of Project's design and executed quantities in terms of project requirements.
<b>Primary Responsibilities:</b>	<ul style="list-style-type: none"> <li>• Calculating Project's design quantities</li> <li>• Calculating Project's executed quantities for Interim Payment Certificate preparation</li> <li>• Preparation of Interim Payment Certificate</li> <li>• Preparing any reporting related with Quantity Tracking</li> <li>• Preparing, Following and controlling Subcontractor's progress payments throughout the Project</li> </ul>

<b>Job Requirements:</b>	<b>Education Level:</b>	Bachelors in science
	<b>Discipline:</b>	Civil Engineering / Geomatics Engineering / Geodesy and Photogrammetry Engineering
	<b>Foreign Language:</b>	English (Advanced)
	<b>Computer Skills:</b>	MS Office, AutoCAD Civil 3D
	<b>Functional Competencies (<i>Technical Knowledge and Skills</i>):</b>	Basic knowledge of roadway projects
	<b>Experience:</b>	0-2 years' experience
	<b>Job Location:</b>	Gostivar
	<b>Other:</b>	