

# WE'RE HIRING

## MANAGER ADMINISTRATION & AUDITS

LOCATION - SKOPJE

*KROMBERG & SCHUBERT is a global industrial group primarily active in automotive industry, comprises four business units: Cables, On-board networks, Plastics Technology and Mechatronics. It provides its products to the largest European car manufacturers (VW, BMW, AUDI, Mercedes, Škoda...), and employs over 50,000 people worldwide in more than 40 different locations.*

### Responsibilities:

- Define the KPI's and to measure the efficiency and effectiveness of the processes
- Information about the processes and the defined KPI's
- Monitor of the KPI's
- Regular analyze and evaluation of the KPI's
- Definition and follow-up of measures if necessary
- At least annual revision / adaptation of KPI's and coordination between global and local process owners
- Maintain the process and the process description
- The process sequence described is reviewed annually

### Requirements

- University degree
- At least 3 years of proven experience of managing quality processes and people
- PC skills on professional user level (MS Office)
- Structured and systematic approach
- Organizational and planning skills
- Excellent interpersonal skills
- Team builder and team player
- Assertive and self-confident personality, with much willpower and drive
- Fluent English

### We offer:

- Full support of a fast growing international corporation
- Working in a dynamic automotive industry
- Stability and self-actualization
- Competitive salary and bonuses
- Training program and exciting internal development opportunities
- Good working conditions and clean working environment
- Private Health Insurance
- Organized transport and a Canteen

For more detailed information please refer to [www.kroschu.com](http://www.kroschu.com) section CAREER

**Please send your CV & Cover letter:**



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