



## **Company Description**

**Magna International Inc.** is a leading global automotive supplier dedicated to delivering new mobility solutions and technology that will change the world. Our products can be found on most vehicles today and come from 343 manufacturing operations and 90 product development, engineering, and sales centers in 28 countries. We have over 175,000 employees focused on delivering superior value to our customers through innovative processes and world-class manufacturing.

Magna Mirrors South-East Europe, a division of Magna Mechatronics, Mirrors & Lighting - leading supplier of innovative closure systems, modules and exterior and interior mirror systems, is opening the following position for the new Magna Mirrors factory located in Ohrid/Struga region:

## **SHIPPING AND CUSTOMS (INWARD PROCESSING SPECIALIST) - TEMPORARY POSITION -**

### **Your responsibilities:**

- Implementation and keeping records for inward custom procedure;
- Keeping records for end-use procedure;
- Calculation of origin for materials for export;
- Communication with suppliers regarding preferential origin of the raw materials;
- Carrying out freight disposition;
- The planning of deliveries and commissioning as well as communication to the warehouse;
- Participation in the development of freight concepts and tendering of new transport routes, as well as their negotiation and detailed planning;
- Cooperation in the clarification of transport problems, transport damage and insurance cases;
- Technical control of freight and customs invoices;
- The technical collaboration in projects;
- Observance of the lowest possible stock levels and the highest possible stock turnover rate;

- The timely provision of the goods and the smooth delivery to customers;
- The handling of agreements with internal and external suppliers and customers;
- Compliance with import / export-relevant guidelines (Incoterms, customs, export controls, ...);
- Custom formalities: import and export clearance and documents;
- The development, planning, control and coordination of packaging and / or empties;

**Who are we looking for:**

- Technical education (bachelor's degree or equivalent)
- Minimum 2 years' experience in similar or same position required;
- Good English communication skills (both written and verbal)
- Handling MS office programs;
- Good knowledge of ERP software system;
- Analytical, conceptual and comprehensive thinking and acting skills
- Good interpersonal and effective organizational skills
- Capable of working with minimal supervision, ability to work under pressure
- Customer oriented and team player;

**In addition, we offer you the following site benefits:**

- Flexible working hours for a good work-life balance
- Health programs, sports and team events
- Training program and exciting internal development opportunities
- Canteen, and organized transport
- Private Health Insurance

Fair treatment of employees is the basis of our corporate culture. Apply and join our global team of 175,000 employees.

**Forward. For all.**

**Place of work:** TIRZ Ohrid/Struga

**Application deadline:** 27.06.2025

If you are interested to join our team and have the required knowledge and skills, please register on Magna careers page and send your application (CV and Cover Letter) on the following [LINK](#)