



ЛЗРН д.о.о.е.л

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A Ул. 20 бр. 82

с. Бразда, Чучер-Сандево

1000 Скопје, МКД

## Finance Intern

**Location:** Skopje, North Macedonia

**Department:** Finance

**Type:** Paid Internship

**Duration:** 6 months

**Work Model:** Sunday remote; Monday–Thursday in office

**Work Week:** 30–40 hours

## About the Role

LEORON is looking for a **Finance Intern** to join our Finance Department in Skopje.

This is a 6-month paid internship for a fresh graduate who wants to gain practical experience in finance. The intern will rotate across general finance tasks and support the team with daily operations, documentation, reporting, reconciliations, and finance administration.

If the internship is completed successfully, a full-time job offer may be extended.

## Key Responsibilities

- Support day-to-day finance operations and administrative tasks.
- Assist with invoice tracking, documentation, and payment follow-ups.
- Help prepare and update finance reports, trackers, and records.
- Support reconciliations and basic data checks.
- Organize and maintain accurate financial documents and files.
- Work with different members of the Finance team to learn core finance processes.
- Handle confidential information with care and professionalism.



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## Requirements

- Fresh graduate in Finance, Accounting, Economics, Business, or a related field.
- Basic understanding of finance or accounting principles.
- Good Excel skills and comfort working with numbers.
- Strong attention to detail and accuracy.
- Organized, responsible, and willing to learn.
- Good communication skills.
- Available to work 30–40 hours per week.

## What We Offer

- Paid 6-month internship.
- Practical experience across general finance activities.
- Mentorship and support from the Finance team.
- Opportunity for a full-time job offer after successful completion.
- Hybrid weekly setup: Sunday remote, Monday–Thursday in the Skopje office.
- Experience in an international professional training company.