**JOB POSITION: COMPLIANCE OFFICER**

**Summary:**

Responsible for the development, implementation, and oversight of compliance programs and/or requirements, and other compliance and regulation tasks as assigned by the respective Manager and ensuring compliance with regulatory requirements and internal policies and procedures on a group level.

**Essential Functions and Responsibilities:**

1. Designated as the individual responsible for assuring day-to-day compliance with KYC process, anti-money laundering requirements, various certifications and licenses, policies and trainings.
2. Maintains business license tracking log and ensures licenses are renewed prior to expiration.
3. Licenses and certifications regarding the business operations of the company in the jurisdictions where the company operates
4. Various Technical certifications, ISO standards, and other certifications or standards, according to the business needs of the company.
5. Communicating with regulators from the gaming industry and managing the licensing and requirements processes with the respective regulators.
6. Data protection regulations, GDPR, and additional data protection requirements, in the jurisdictions where the company operates.
7. Conducts periodic reviews or audits to ensure compliance procedures are followed in accordance with gaming regulations as well as company policies and procedures.
8. Assists Management with responding to internal and external auditors, suppliers or clients.
9. Responsible for reporting exceptions, acts of wrongdoing, and potential violations of regulations or internal controls to the appropriate levels of management.
10. Demonstrates a positive, helpful attitude toward customers and fellow team members.
11. Develop, Implement and manage an effective legal compliance program.
12. Conduct regular audits to identify potential weaknesses and noncompliance situations.
13. Educate and train employees on regulations and industry practices.

**Requirements:**

1. Bachelor’s degree in law, Master’s degree and/or additional certifications/trainings for compliance shall be considered as an advantage.
2. At least 5 years of working experience in legal matters from which 3 years in a compliance officer role.
3. Excellent knowledge of legal requirements and procedures.
4. Excellent oral and written communication skills in English.
5. Highly analytical with strong attention to details.
6. Knowledge of legal requirements and controls (e.g. Anti-Money Laundering, or AML, Gaming Regulations, Data Protection Regulations, and KYC requirements).
7. Familiarity with the industry practices and professional standards