

# WE ARE HIRING!

**Compass Management International** for the office in **Kumanovo** is looking for:

## CARRIER SALES REPRESENTATIVE

### Responsibilities:

- Tracking and tracing shipments.
- Record movement of items and shipments.
- Communicating with carriers and drivers on daily basis, making sure everything is as scheduled.
- Receive and answer calls.
- Track the pickups and deliveries.
- Provide and negotiate freight rates.
- Coordinate customer freight with motor carrier equipment.
- Communicate with carriers to schedule trucks and resolve issues.
- Monitor the shipments from its pick-up to delivery point.

### Requirements:

- Fluent in English
- Detail-oriented
- Able to work comfortably in a fast paced environment.
- Able to work in second shift

### Candidate personal qualities:

- Good personal organization and time priority management
- Team player that is motivated by the opportunity for advancement
- Well organized and driven to deliver excellent customer service
- Presentation and good communication skills

### We offer you:

- Professional and personal growth and accomplishment
- Modern working environment
- Full – time employment
- Full job training will be provided
- Private health insurance

If you are interested in this position, please send us your CV in English.

Only short listed candidates will be contacted.

