

## LOGISTICS SPECIALIST LEAR Tetovo, Macedonia

Lear Corporation is a Fortune 500 company that designs, engineers and manufactures world-class products. We provide complete seating and electrical power management systems worldwide. In our Plant in Tetovo, we have currently open position for Logistics Specialist.



### Job Responsibilities:

- Creating a scrap report and clearing it from the system
- Weekly analyzes of material consumption in the cutting department
- Checking the system movement of materials from warehouse to production
- Support of the production sector in the use of the system for material operations
- Performs related work by order of superior manager
- Weekly reports on transit of finished product and materials
- Tracking of Indirect materials inventory
- Unusable materials report
- Weekly inventory in the cutting zone
- Responsible for system counting
- Preparation and execution of inventory, creation of reports after inventory
- Complies with company-wide policies and procedures also with ISO 14001 and

IATF 16949 regulations.

### Job Requirements:

- University Degree
- Previous experience in automotive industry on same position
- Foreign Languages: English (working proficiency),
- Advanced computer skills ( MS Excel, MS Project, Power Point, AutoCAD)
- Ability to be adaptable and flexible in a constantly changing environment.
- Ability to work in a team; focus on details; meeting short deadlines

Please submit your CV to [lear.macedonia@lear.com](mailto:lear.macedonia@lear.com) no later than **20 February 2024**.



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