

KEMET is a leading global company with an excellent reputation in the capacitor industry. Our vision is to be the world's most trusted partner for innovative component solutions. We are talent oriented, we believe the math must work, we demand speed, we provide unparalleled customer experiences, we exhibit ethics and integrity, we require no politics, we stand as One KEMET, we lead material innovation, we protect our environment. Our mission is to help make the world a better, safer and more connected place to live.

**We want to attract individuals with a global mindset who are innovative thinkers and who have a passion for performance excellence. We are looking for self-motivated, proactive individuals with a good sense of professional responsibility and work ethics for the position:**

### **Account Specialist**

#### Responsibilities:

- Has great knowledge of taxation and can independently prepare and file all tax statements and requests.
- Has extended knowledge of the statutory reporting requirements and makes sure that the Plant is compliant with them.
- Intensively cooperates with the external auditors and facilitates the audit process.
- Has great knowledge of finance processes, specifically: inventory valuation, AP, AR, Fixed assets management, accruals and makes sure accounts are reconciled.
- Actively participate in the budgeting process and cost analyzes.
- Ensures internal controls are effective and ensures they are properly followed.
- Prepares management reports and any ad hoc reports.
- Ensures good coordination and cooperation with other departments.
- Has experience and good understanding of ERP's principle of work.
- Has excellent excel skills.
- Can work independently and autonomously as well as can be a great team player.
- Speaks fluent English.

#### ***Required knowledge and skills:***

- Bachelor's degree in economics
- Certified Accountant at least 4 years
- Accept continuous change
- Courage to propose improvements
- Competency in Microsoft applications including Word, Excel, and Outlook.
- English proficiency

Please send your application (**CV and Cover Letter**), by **April 1st, 2022**, with subject line **Account Specialist / your name and surname** to: [macedoniacv@kemet.com](mailto:macedoniacv@kemet.com)

Only shortlisted candidates will be contacted.  
The job applications will be kept in our database for one year.