

Role Designation: Accountant and Financial controller

We have a new role for an in-house company accountant to work across two separate business. Smidgin is the new craft gin in Macedonia. As the business grows, we need to have better control of the P&L, of forecasts and of funding requirements. Salience Macedonia is a subsidiary of a multi-national management consultancy in the Telecom and ICT industry.

The successful candidate will provide accounting services for both businesses, locally and will report to the head of finance based in Dubai. There could be potential travel to Salience's regional office in the Middle East for training.

The candidate will be based in our city centre office in Skopje and will play an essential role across both organisations. This is an all-round account's role, performing a variety of daily duties including managing payables and receivables, invoicing, payrolls, closing monthly P&Ls, bank reconciliations, local tax reporting, and generating monthly financial reports. There will be support from the external accounting company.

Job duties and Responsibilities

A Company Accountant role includes a range of responsibilities. The successful candidate will be able to perform the following tasks:

- Managing the day-to-day accounting transactions
- Reconciling all accounts for Smidgin and Salience Macedonia
- Preparing the monthly accounts for Smidgin and Salience Macedonia
- Preparing ad-hoc management reports
- Managing the accounts payable function for Smidgin and Salience Macedonia
- Managing the accounts receivable, alerting Management about problem accounts
- Payroll processing and other associated payroll tasks for Smidgin and Salience Macedonia
- Liaising with the external Chartered Accounting firm for yearly accounts and tax issues

Educational Requirements

Bachelor of Business Degree / Diploma in Accounting

Key Skills and Attributes

The successful candidate will have the following skills and qualifications:

- Is a chartered Accountant
- Ability to organise and prioritise daily duties
- Excellent time management
- Strong level of accuracy & attention to detail
- Ability to take on responsibility and accountability
- Able to work autonomously and as part of a broader team
- Problem solving abilities
- Excellent verbal and written communication skills (English)
- Ability to work with Excel to generate graphical reports and other accounting software packages

Please send a CV detailing relevant experience including full contact details for immediate and confidential consideration to jobs@salienceconsulting.ae. Those with appropriate experience will be contacted.