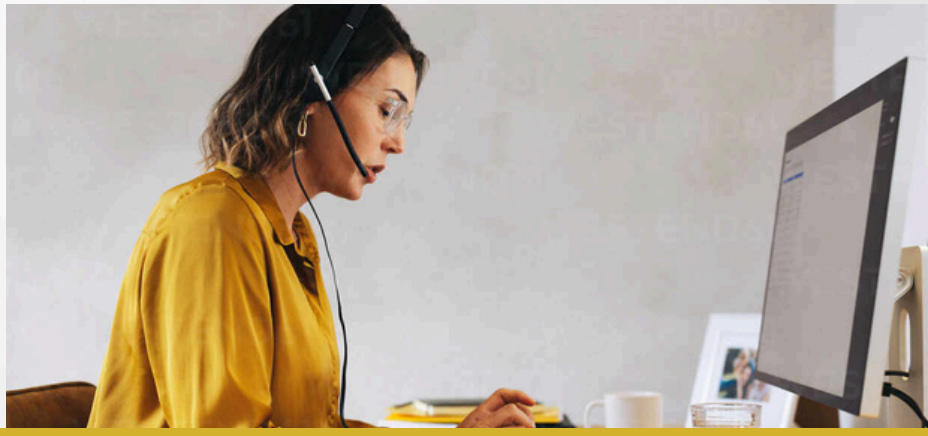
COMPASS
MANAGEMENT INTERNATIONAL

WE ARE HIRING!



COLLECTIONS REPRESENTATIVE

We are looking for detail-oriented individuals to join our CFS Collections team in Kumanovo.

Responsibilities:

- Collect payment on past due bills
- Organize list and work on lists of companies that have not made payments
- Locate information using credit bureau information, background checks, loan documents, and other paperwork or databases.
- Inform companies of overdue accounts and amount currently owed.
- Collect payment and documentation information.
- Print reports and fill reports for management.

Requirements:

- Excellent spoken and written English — required.
- Detail-oriented, analytic, precise
- Good time-management and teamwork skills
- Availability to work the second shift (3:00 PM–11:00 PM).

We Offer:

- Full-time employment in a professional, modern office environment.
- Comprehensive paid training.
- Private health insurance.
- Supportive team environment.

If interested, please send your CV in English. Only shortlisted candidates will be contacted.

When submitting your CV or any other document you explicitly consent that we may process your personal data contained therein for the purposes of the recruitment process.