



JOB DESCRIPTION FORM

Position:	ES&H Trainer
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Organizational Information:	Department:	Health, Safety & Environment
	Project:	North Macedonia Corridor 8 & 10d Motorway
	Immediate Supervisor:	ES&H Manager and Deputy ES&H Manager
	Reporting Position(s):	-

Summary:	<p>We are seeking a dedicated and knowledgeable Health & Safety Trainer to join our team. As a Health & Safety Trainer, you will play a crucial role in maintaining and updating emergency procedures, conducting inspections and evaluations of workplace environments, equipment, and practices, and providing training to new employees. The ideal candidate should have a strong understanding of health and safety regulations, excellent communication skills, and the ability to effectively train and educate employees on safe work practices.</p>
Primary Responsibilities:	<p>Collaborate with department managers and supervisors to address safety concerns and implement necessary improvements.</p> <p>Develop and deliver comprehensive health and safety training programs to new employees, ensuring they understand and adhere to safe work practices.</p> <p>Provide ongoing training and support to employees regarding health and safety policies, procedures, and regulations.</p> <p>Conduct regular safety meetings and toolbox talks to reinforce safe work practices and address specific safety concerns or topics.</p> <p>Assist in the development and implementation of safety policies and programs to promote a culture of safety within the organization.</p> <p>Stay up-to-date with industry trends, best practices, and regulatory changes related to health and safety, and ensure compliance within the organization.</p> <p>Collaborate with external training providers or subject matter experts to deliver specialized training as needed.</p> <p>Maintain accurate records of training sessions, inspections, and evaluations conducted.</p> <p>Assist in accident/incident investigations, documenting findings, and making recommendations to prevent future occurrences.</p> <p>Foster a positive and proactive safety culture by promoting awareness, engagement, and accountability among employees.</p>

Job Requirements:	Education Level:	Bachelor's degree
	Discipline:	Occupational Health and Safety, Environmental Health, or a related field is preferred.
	Foreign Language:	English (Advanced)
	Computer Skills:	MS Office Applications
	Functional Competencies (Technical Knowledge and Skills):	Fluent in Macedonian and English, with exceptional written and verbal communication skills in both languages
	Experience:	1-3 Years
	Job Location:	Gostivar
	Other:	